

## **Oxhey Conservative Club Privacy Policy.**

### **Keeping your personal information secure.**

We have appropriate security measures in place to prevent personal information from being accidentally lost, or used or accessed in an unauthorised way. We limit access to your personal information to those who have a genuine business need to know it. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.

### **How to complain.**

We hope that we will be able to resolve any query or concern you raise about our use of your information directly with you.

The General Data Protection Regulation also gives you the right to lodge a complaint with the Information Commissioner who may be contacted at <https://ico.org.uk/concerns> or by telephone: 0303 123 1113.

### **Changes to this privacy notice.**

This privacy notice was published on 25 May 2018 and last updated on 25 May 2018. We may change this privacy notice from time to time. When we do we will place the updated version on this website.

### **How to contact us.**

Please contact the Secretary if you have any questions about this privacy notice or the information we hold about you by sending an email to [oxheycc@btconnect.com](mailto:oxheycc@btconnect.com), by writing to Oxhey Conservative Club, Keyser Hall, Lower Paddock Road, Watford, WD19 4DS or by calling 01923 224596.

### **Do you need extra help?**

If you would like this notice in another format (for example: audio, large print, Braille) please contact us (see 'How to contact us' above).

I confirm that, by paying my annual subscription, I have read this privacy notice and understand and agree with its contents.